

## Minutes of the 4<sup>th</sup> Competitions Committee Meeting held on Wednesday 9<sup>th</sup> April 2014 at Gt Blakenham Chequers.

Present: A Penny; E Wass; M Deeks; A Deeks; C Ralph; A Foskew; P Armes; J Hearn; C Dopson; Ms L Berwick.

Apologies: A Hay; D Smith (retrospectively)

Mr Penny opened the meeting and welcomed all present.

Mr Penny sought approval of the previous minutes – 2<sup>nd</sup> M Deeks.

Matters Arising:

- Item 5. TBEC. Have agreed to run on 7<sup>th</sup> December following a letter refusing a permit for 26<sup>th</sup> November. All agreed that P Armes should now sign the paperwork. New permit has been issued to the Sudbury Club for 13<sup>th</sup> April (Enduro) Marshals – following the letter being sent to the Marshals Club and the subsequent response, Clubs have decided to deal with the issue in their own way. This will be discussed at the MX Sub Committee meeting on 28<sup>th</sup> April.
- Item 7. P Armes distributed a design for banners for perusal. All present agreed that the design was fit for purpose. An online quote had been obtained for 20 banners – less than £1000. 48 hour turnaround including delivery. This to be put before the Board for approval.
- Item 8. Insurance now resolved – paperwork has been sent out to all Clubs Secretaries from Rugby.
- Item 9 – Environmental Mats: in respect of Trials, only needed whilst refuelling.
- Item 6. Grass Track Woodbridge Club 15th June – looks unlikely to run.
- Permits Issued/Fixtures: Mr Armes circulated the latest spreadsheet of permits issued. Query as to whether L Berwick had received a 18th June permit had been applied for. L Berwick to check with Rugby.

Stewards Reports/ Appointments: The following reports had been received:

2.2.14 Castle Colchester National Trial C Cook Well run good event.

9.2.14 Lowestoft Trophy Trial J Read All OK

16.2.14 EFA Closed to Club Trial S Tye No comments

23.2.14 Diss Round 1 Enduro Champs D Smith Well run event

9.3.14 Sudbury Endurothon R G Hearn. Medical Services late. Well run event

Mr Armes pointed out that the ACU Handbook states that Stewards Reports need to be returned within 7 days. M Deeks said that Eastern Centre states 14. Mr Deeks asked L Berwick to contact Rugby to request that copies of all stewards' reports be sent to the Centre Secretary.

Mr Dopson commented that the report from J Read did not contain the fact that the Experts Championship Class had been cancelled.

There has been no stewards meeting this year so far. Discussion over when this should take place. Mr Deeks stated that information and reports need to be seen by the competitions committee.

P Armes enquired where stewards report forms were obtained from – G Brace – Basic sent from Rugby. It was decided that the forms from Rugby should be used.

In respect of MX, Mr Wass does not have a master copy. There is a different copy for each discipline. Last reviewed about 4 years ago. Trials are reviewing theirs now, they decided to start with the Centre form and plan to have the finished version in downloadable form.

P Armes suggested that forms for each discipline should be reviewed and made available electronically. He also suggested that Centre issued permits should be sent the same, i.e., a pack to the secretary of the meeting and to the steward. P Armes would like a copy of premium insurance and steward's form for enduro – Mr Wass to deal.

Mr A and Mr M Deeks commented that they thought that stewards reports from previous meeting should be available on the day of the event for that Steward to refer to – this would flag up any ongoing issues.

## 6. Sub Committee Reports

MX – G Brace:

1<sup>st</sup> round of ECC at Mepal – Mildenhall was stated in the press – it was run by Littleport Club.

Members of the mx subcommittee are incorrect on website – P Armes will do.

Club championship points may not be correct as at present online entries do not show the club under which some riders enter events. Mr Dopson commented that it should be the secretary of the meeting role to check the information prior to sending it to Mr Sewter in order that results are published correctly.

Also noted that website lists hometown – this was discussed some while ago that this should be removed. Mr Armes to ensure that this is done.

Mildenhall Round 2 ECC – track had to be modified on the day – letter had been received from Sonia Goggins ACU regarding the use of metal barriers and there were differences to the current track plan. Mr Brace explained that the track was inspected on the day together with the Clerk of the Course and a risk assessment was carried out.

No youth report.

L Berwick to email to find out the current position and to ascertain who was now on the committee of Norfolk and Suffolk Club. – Also to ask if the championship date has been agreed.

Trials – C Dopson:

3 B Class rounds had been held to date with good entries.

Sidecar event – D class sidecars had 5 entries.

A replacement date has been agreed for the cancelled event.

Lowestoft are expected to run the expert round in August.

DKS – still no date yet for their Trial. Will advise Mr Dopson as soon as possible.

Discussion re donation for D Feeks – Mr Dopson to deal.

Enduro Report – J Hearn:

Will need two new trophies – Mr Hearn will try a couple of dealers to see if they will donate a trophy.

Grass track – A Foskew – nothing to report.

6A. Letter from A Deeks. A letter referring to the 1<sup>st</sup> round of the ECC MX at Mepal had been received. It was felt that as no steward report had been received and that it came under the remit of the mx sub committee – this item was deferred. MX Chair will report back to the next competitions committee following the meeting on 28<sup>th</sup> April.

7. Proposal from A Deeks first presented at the last competitions committee meeting.

Banners – to go ahead with this. P Armes to deal.

M Deeks – query as to why the timing team was charging for use of the transponders. L Berwick explained how the costs were broken down. Mr Sewter to be asked for a breakdown and to add to agenda for discussion at the next Board.

C Dopson - suggests that clubs are asked how they could be assisted and for their opinions to what would be required to do so, i.e., financial help, more personnel etc. Mr Dopson to draft a letter for inclusion in the Gazette.

Mr Hay to be asked what monies are available for this kind of thing and how it could be spent. This item to be an ongoing matter for the agenda.

There was no correspondence.

Centre Function = to be run on same format and price as last year.

There being no further business, the meeting closed at 10pm.

**Date and time of the next meeting – Thursday 8<sup>th</sup> May- Stanway Village Hall commencing at 7.45pm**