

WHAT DATA WILL BE PUBLISHED IN THE EASTERN CENTRE GAZETTE								
Name	✓	✓	✓	✓	✓			
Company Name								
Club			✓	✓				
Postal Address								
Email address	✓	✓	✓	✓	✓	✓		
Alternative email address								
Telephone Number	✓	✓	✓	✓		✓		
Mobile telephone Number			✓	✓		✓		
ACU-EC Roles	✓	✓	✓	✓	✓			
Club Roles						✓		
Steward Status								
ACU Licence Details								
						** Principal club contact only		

HOW THE DATA WILL BE UPDATED

PERSONAL DETAILS – Annually a copy of the data held for each person will be sent to that person by ACU-EC using email with a request that the individual person replies with any amendments.

CLUB MEMBERSHIP DETAILS – Annually a copy of the data held for the Officials and representatives of each club will be sent to the relevant club secretary by email with a request that the secretary replies with any amendments

ACU-EC ROLES – Will be updated by ACU-EC from the minutes of meetings

ACU LICENCE DETAILS – Will be updated by ACU-EC based on data obtained from ACU Head Office

Data Retention Schedule

Part 2 – Fixture List

ACU-EC Will keep the Following Data in respect of motorcycle sporting events held in the centre or elsewhere by ACU-EC Clubs

Description of data	Retained on ACU-EC Database	Published in real time on ACU – EC Web Site	Published annually in ACU –EC Handbook	Published monthly in Eastern Centre Gazette
Date of event	✓	✓	✓	✓
Club	✓	✓	✓	✓
Discipline	✓	✓	✓	✓
Status	✓	✓	✓	✓
Venue	✓	✓	✓	✓
Championship details	✓	✓	✓	✓
Secretary of the meeting name & email address	✓			
Youth Classes	✓	✓	✓	✓
Beginner Route	✓	✓	✓	✓
Centre Steward Name	✓			
Permit No	✓			
Projected Rebate	✓			
Actual rebate	✓			
Date rebate received	✓			
Declaration received	✓			
No of Riders	✓			
Support Charge amount	✓			

Date received	√			
Gazette Required	√			
Issue	√			
Notes	√			